

**CONFIDENTIAL**

Chief, Map Library Division


1 October 1957

Chief, Geographic Research

Specific Duties to be Considered by D/GL in Fitness Reports

REFERENCE: Listing, Compiled in May 1956, on "Duties to be Considered by GRA Divisions in Rating Part I, Section C.2. of Fitness Reports"

Reference is made to the Map Library Division portion of the referenced listing, which consists of 19 different duties for the Division as a whole. It is requested that this over-all listing be broken down into separate listings -- itemizing the most important applicable Specific Duties, in order of importance -- for each type of job in the Division (e.g., Geographer, Librarian, Library Assistant, File Supervisor, File Clerk).

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